



**Saranac
Elementary**

A NOTE TO SCHOOL

Date: _____

Teacher: _____

Child(ren): _____

☐ **Absent Note:** New York State Law requires school authorities to have on file definite information concerning causes of absence. Please write below in the space provided the cause of absence.

Date(s) of Absence: _____

Reason for Absence: _____

☐ **Drop off Location:**
Name of person at drop off location: _____

911 Address: _____

Relation: Sitter, Grandparent, Friend, etc.: _____

Will be picked up from school.

☐ For Appointment Time _____ By _____

☐ At Dismissal By _____

Signature of Parent/Guardian

* _____



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